

C.U.SHAH UNIVERSITY

Summer Examination-2017

Subject Name: Soft Skills & Behavioural Communication

Subject Code: 4TE02SBC2

Branch: B.Tech (All)

Semester: 2

Date: 02/05/2016

Time: 02:00 To 05:00

Marks: 70

Instructions:

- (1) Use of Programmable calculator & any other electronic instrument is prohibited.
 - (2) Instructions written on main answer book are strictly to be obeyed.
 - (3) Draw neat diagrams and figures (if necessary) at right places.
 - (4) Assume suitable data if needed.
-

Q-1 (A) Each of the following questions has four options. Choose the most appropriate options from the given and write answer of it. (10)

1. How many sounds are there in English language?
a) 24 b) 34 c) 44 d) 12
2. *The Gift of the Magi* is written by _____.
A) O' Henry b) O'Neil c) O' John d) R. K. Narayan
3. The person who makes prediction of your future is called _____.
a) Teacher b) Astrologer c) Astronaut d) Preacher
4. He asked me _____ he was a good friend of mine.
a) that b) if c) but d) weather
5. Soma had created a statue of Lord _____.
a) Shiva b) Indra c) Natraj d) Brahma
6. Which of the following is not true?
a) In debate, screaming and shouting is allowed.
b) In group discussion, screaming and shouting is not allowed.
c) In debate, you can never have the solution of the topic.
d) In debate, you can ever have the solution of the topic.
7. In the word *cool*, which vowel sound is there?
a) /u/ b) /u:/ c) / I / d) / oo /
8. Which of the following is a characteristic of a contributor?
D) Contributor is always looking for a long term vision.



- II) Contributor just does the work for the sake of doing.
 III) Contributor never looks at watch when he is at workplace.
 IV) Contributor has always concern for others at workplace.

a) All of these b) I & II c) I & III d) I, III & IV

9. *Etiquettes* means _____.

a) Personality b) Mannerism c) Behaviour d) Grooming

10. _____ is a part of external personality.

a) Critical Thinking b) Attitude c) Grooming d) Feelings

Q-1 (B) Match column 'A' (Its Characteristics) appropriately with column 'B' (Name of Method of presentation). (04)

Column 'A'

- Column 'B'

- | | |
|--|-------------------|
| 1. While presentation keeping pages or notes in hand | - a) Impromptu |
| 2. Informal presentation without preparation | - b) Extempore |
| 3. Presenting ideas after preparation in advance | - c) Paralanguage |
| 4. Presenting ideas without thinking in advance | - d) Manuscript |
| | - e) Memorized |

Attempt any four questions from Q-2 to Q-8

Q-2 (A) Narrate the central theme of the story *Waiting for Death*. (07)

Q-2 (B) What is Group Discussion? Explain the procedure of Group Discussion as a part of selection process. (07)

Q-3 (A) Enlist any five key characteristics of Contributor personality with examples. (07)

Q-3 (B) Write a report on celebration of Sports Week held in your university in last February 2017. (07)

Q-4 (A) Imagine that your friend is appearing to interview as an assistant engineer in one of the companies. Suggest minimum TEN tips you would like to give him to be successful at it. (Write TEN appropriate TIPS only) (07)

Q-4 (B) Write a detailed note on *Steps for Planning a Presentation*. (07)



- Q-5 (A)** As a Head of the department of Electrical Engineering, you wish to start PG Course in the department. Draft appropriate proposal for the same and submit it to the Principal of your college. **(10)**
- Q-5 (B) Write Phonetic transcriptions of the given words: (Any FOUR) (04)**
1) Bank 2) Night 3) Page 4) Shampoo 5) College 6) Snack
- Q-6 (A) Turn the following sentences into indirect speech. (07)**
1. Raju said to Manu, "I am your best friend of all."
 2. Divya said, "Darshak, please bring 2 kg of potatoes for our neighbour."
 3. Shrilekha said, "Do you know Warli Painting?"
 4. Our Economics Teacher always says, "Ours should be a tax free country."
 5. He said, "Where are you going Kartik?"
 6. My mother said to me, "Are you travelling to Chennai next week?"
 7. My friend said, "Paavan, give these two books to your younger sister."
- Q-6 (B) Describe the main characteristics of report. (07)**
- Q-7 (A) Describe the character sketch of *Ba* narrated in the poem *Photographing Mother*. (07)**
- Q-7 (B) Write a meaningful sentence from each of the given word so as to give different meaning to it: (07)**
- 1) Knight, Night
 - 2) Bow, Bow
 - 3) Accept, Except
 - 4) Ankle, Uncle
 - 5) Check, Cheque
 - 6) Access, Assess
 - 7) Not, Knot
- Q-8 (A) Resonance Tech Solutions Limited, Nariman Point, Mumbai requires 30 IT Trainers for its new branch in Ahmedabad. Draft a suitable resume you would like to send to the HR of the Company. (07)**
- Q-8 (B) Describe the central theme of the sonnet written by Shakespeare. (07)**

